

# City of Highland

## Planning Commission Meeting

April 02 , 2024

### AGENDA

1. Call to Order
2. Roll Call
3. Consideration of Minutes from March 05, 2024
4. Welcome Guests
5. Public Hearing for Changes to General Plan
6. Report
7. Unfinished Business: Subdivision and Development Code
8. New Business : Approval of 1<sup>st</sup> Choice Health Care Blueprints
9. Open for Discuss
10. Announcements/Comments: Next meeting will be May 07, 2024  
Spring clean-up will be April 29<sup>th</sup> -May 3<sup>rd</sup> , City Hall will closed May 27<sup>th</sup> to observance of Memorial Day .
11. Motion to Adjourn

**CITY OF HIGHLAND  
PLANNING COMMISSION MEETING  
March 05 , 2024**

The regular meeting of the Planning and Zoning Commission for Tuesday, March 05, 2024 , was called to order at 6:00 pm by Chairperson Kenneth Massey. During roll call the following Commissioners answered to their names: Kenneth Massey, Michael Burton , Jamie Orosz , Ramona Lindley, Ryan Lamb, Jeff McEntire and Joey Cooper. Also present was Clerk Jazmine Orosz.

**Consideration of February 06, 2024 Minutes :**

Chairperson Massey asked for approval of the February 06 , 2024, minutes. Commissioner Lindley made a motion to accept the minutes, which was seconded by Commissioner McEntire . Minutes were passed and accepted with a voice vote.

**Old Business**

**Subdivision and Development Code:**

Went over subdivision and development codes and until we can finalize it a motion was made by Commissioner Lamb to add **Section 6.06.04\_8. All streets must be a minimum of twenty-five feet (25') wide, paved with eight inches (8") of compacted gravel and soil mortar uniformly well graded from coarse to fine. The surface grade shall consist of four inches (4") after rolled of hot mix or one course of concrete,** to the General Plan , and was seconded by Commissioner Burton.

**Votes: 7 yea's, 0 No's, 0 Absent**

**New Business**

**Cost of building inspections:**

After discussion of building inspections a motion was made by Commissioner Orosz to have City Hall review the checks and balance of the building inspections the next six months to make sure the city isn't losing money.

**Votes: 7 yea's, 0 No's, 0 Absent**

**Reappointment and Election :**

Reappointment of members whose terms are expiring , Joey Cooper , Jamie Orosz , Kenneth Masey, and Joey Cooper. Planning Commission elected Joey Cooper as Chair Person , Michael Burton as Vice Chair Person and Kenneth Massey as Secretary.

**Announcements:**

The next meeting will be April 02, 2024

City Hall Will be Closed April 08, 2024 for the solar eclipse

Motion to adjourn made by Commissioner Lindley and seconded by Commissioner Burton.

The meeting adjourned at 7:23pm.

Submitted by Clerk, Jazmine Orosz

Passed and approved this \_\_\_\_\_ Day Of \_\_\_\_\_ 2024.

Minutes approved by:

\_\_\_\_\_  
Secretary, Kenneth Massey

\_\_\_\_\_  
Chairperson, Joey Cooper

*City of Highland*  
*Code Enforcement Report*  
*March*

Building Permits: 6  
Site Inspection: 2  
Electric Inspection: 1  
Framing Inspection:  
Foundation Inspection  
Wall Covering Inspection:

Inspection/Cleanup: 6 building permits this month 1 Home, 3 Storage buildings, 2 addition ,  
2 Final walk throughs.