

City of Highland

Planning Commission Meeting

September 05 , 2023

AGENDA

1. Call to Order
2. Roll Call
3. Consideration of Minutes from August 15, 2023
4. Welcome Guests
5. Report – Building Inspector
6. Unfinished Business: Lighting Ordinance
7. New Business : Cleatus Wiles -Billboard , Approval of Dollar General
Building plans, Draft of special Use Permit
8. Open for Discuss
9. Announcements/Comments:

The next meeting October 03, 2023

10. Motion to Adjourn

**CITY OF HIGHLAND
PLANNING COMMISSION MEETING
August 15, 2023**

The regular meeting of the Planning and Zoning Commission for Tuesday, August 15, 2023, 2023, was called to order at 6:00 pm by Chairperson Kenneth Massey. During roll call the following Commissioners answered to their names: Kenneth Massey , Michael Burton , Jamie Orosz, Ramona Lindley, Ryan Lamb, Tim Evans, and Joey Cooper .

Consideration of July 10, 2023 , Minutes :

Chairperson Massey asked for approval of the July 10, 2023, minutes. Commissioner Burton made a motion to accept the minutes, which was seconded by Commissioner Evans . Minutes were passed and accepted with a voice vote.

Old Business – None

New Business

Lighting Ordinance

The council sent back the Lighting Ordinance to be revised, Commissioners are going to look over the Lighting Ordinance and make some changes .

Public Hearing

The commission opened the floor to allow for the public comment on the Rezoning request by Community Bank to rezone the property at 2 Tracts Hwy 62/412 from commercial to residential .Guests present were Brandon Holmes, Dale Cole, Susan Adams, and Jeff Hamilton. The floor was then closed for discussion by the Commission. Commissioner Evans called for a vote on the Rezoning request . Votes for the request were:

Votes of Motion : 1 Yea's , 6 Nay's

Announcements:

Highland City Hall will be closed September 4th 2023 in observance of Labor Day
The next meeting September 05, 2023

Motion to adjourn made by Commissioner Burton and seconded by Commissioner Evans.
The meeting adjourned at 7:00pm.

Submitted by Clerk, Jazmine Orosz

Passed and approved this _____ Day Of _____ 2023.

Minutes approved by:

Secretary, Jamie Orosz

Chairperson, Kenneth Massey

City of Highland
Code Enforcement Report
August 2023

Building Permits: 4
Site Inspection: 4
Electric Inspection:
Framing Inspection:1
Foundation Inspection1
Wall Covering Inspection:1

Inspection/Cleanup: 4 building permits this month 2 metal carports / carport , commercial remodel, and a house. Inspection done on Dollar General, 50 Big Creek , Scheel's medical building, New beginnings pregnancy building, Judy Drive, CES cafeteria addition.

Special Use Permit
Section 3.07.0
Tent Camping in the City of Highland

Tent camping on the property of an existing, occupied residential home that can provide water and sewer for campers is allowed.

All other tent camping falls under the Special Use Permit and is subject to approval by the Planning and Zoning Commission.

1. All applicants SHALL fill out an application and ***appear at/presented to* the Planning and Zoning Commission at the monthly meeting held at Highland City Hall.
2. The Special Use Permit shall be temporary and for a specified timeframe.
3. Proper notification of adjacent properties, if occupied.
4. Special Use Permit shall be posted in a conspicuous location on property during occupancy.

The Special Use Permit application may be downloaded from the City of Highland's website or picked up at Highland City Hall during normal business hours.

Special Use Permits for special events being held in the city limits of Highland will be at the discretion of the Planning and Zoning Commission and will be reviewed on a case-by-case basis. Including but not limited to the following: hunters, firework stands, political rallies, eclipses and fairs.

The decision of the Commission, with respect to any application for a Special Use Permit, shall be final, unless an appeal is made to the City Council. Said appeal shall be in writing and filed with the City Clerk within fifteen (15) days after the date the Commission sends the written notice of approval with modification or denial to the applicant. The sole basis for such an appeal shall be an assertion that the Commission's findings and decision were in error.

*** Appear/Present: Zoom? Email? Regular mail? Send Proxy? Thoughts, please.*