

**CITY OF HIGHLAND  
PLANNING COMMISSION MEETING**

**JANUARY 2, 2018**

**AGENDA**

**Call to Order**

**Roll Call**

**Consideration of Minutes from November 7, 2017**

**Code Enforcement Officer Report**

**Old Business**

- **Street Plan**

**New Business**

- **Facade Requirements for Storage Unit Complexes**

**Announcements/Comments**

**Open for Discussion**

**Motion to Adjourn**

**Adjournment to next meeting of February 6, 2018**

# *City of Highland*

## *Code Enforcement Report*

*November 2017*

Building Permits: Larry White/ Remodel of Home

Bill Matselboba- Moving doublewide on Dusty Trail

Site Inspection:- Highland Assembly of God/ Foundation

Electric Inspection:-

Framing Inspection:

Inspection/Cleanup:- Mike Stanley/ Clean up trash on Dusty

Notes:

**CITY OF HIGHLAND  
PLANNING COMMISSION MEETING  
January 2, 2018**

The regular meeting of the Planning Commission for Tuesday, November 7, 2017 was called to order at 5.35pm by Commissioner Auld. The roll having been called and the following Commission Members answered to their names: Kenneth Massey, Larry Allen, Michael Burton, Jeff Kamps, Tim Evans and Lisa Auld. Also present City Clerk Chasity Hart. Absent: Roy Johnson and Code Enforcement Officer Robert Monroe.

**Consideration of November 2, 2017 Minutes:**

Commissioner Auld asked for approval of minutes of the November 2, 2017 meeting. Commissioner Burton made a motion to accept the minutes of the November 2, 2017 meeting and this was seconded by Commissioner Massey. All in Favor.

**Code Enforcement Officer's Report:**

The commission read over Code Enforcement Officer Robert Monroe's report for October.

**OLD BUSINESS**

The committee discussed the election of new officers. Commissioner made the motion to elect Michael Burton as the Chairman on the committee, this was seconded by Commissioner. Commissioner Auld will remain Vice Chairman and Commissioner made the motion for Kenneth Massey to be elected as Secretary and this was seconded by Commissioner

**NEW BUSINESS**

Doug Wortham presented his plans for the Masters Bouquet and Bookstore that will be located on the property of the funeral home. Commissioner Burton made the motion to go ahead with the project pending final plans and this was seconded by Commissioner Massey. All In Favor.

Verizon Wireless presented plans for the cell tower that will be located on the property of Gary Lawrence on Liberty Hill Road. After reviewing the detailed paperwork that was submitted, the Commission was in agreeance that the location is okay for this tower and it is needed for our area. Commissioner Burton made the motion to grant Verizon a conditional use permit and this was seconded by Commissioner Evans. All In Favor.

**Announcements:**

Motion to adjourn: made by Commissioner Kamps and seconded by Commissioner Allen.  
Meeting adjourned at 6:15pm.

Submitted by City Clerk, Chasity Hart

Passed and Approved This \_\_\_\_\_ Day Of \_\_\_\_\_ 2017

Minutes approved by:

\_\_\_\_\_  
Secretary, Chasity Hart

\_\_\_\_\_  
Chairperson, Lisa Auld

CITY OF HIGHLAND  
PLANNING COMMISSION MEETING  
January 2, 2018  
AGENDA

- Call to Order
- Roll Call
- Consideration of November 1, 2016 Minutes
- Motion to Adjourn
- Adjournment to next meeting of December 4, 2018

**CITY OF HIGHLAND  
BOARD OF ADJUSTMENT MEETING  
November 1, 2016**

The regular meeting of the Board of Adjustment scheduled for November 1, 2016 was called to order at 5:58pm by the chairperson, Michael Burton. The roll having been called and the following Commission Members answered to their names: Michael Burton, Phyllis Gatewood, Jayson Ozbun, Jeff Kamps, Lisa Auld, Kenneth Massey, and Jack Kimbrell. Also present City Clerk Chasity Farrar

Old Business: None

New Business: None

Enforcement Office: None

With no other business to discuss, a motion was made to adjourn by Commissioner Ozbun and was seconded by Commissioner Massey.

Meeting adjourned at 5:53pm.

Submitted by City Clerk, Chasity Farrar

Passed and Approved This \_\_\_\_\_ Day Of \_\_\_\_\_ 2016

Minutes approved by:

\_\_\_\_\_  
Secretary, Kenneth Massey

\_\_\_\_\_  
Chairperson, Michael Burton