

**CITY OF HIGHLAND  
PLANNING COMMISSION MEETING**

**December 4, 2018**

**AGENDA**

**Call to Order**

**Roll Call**

**Consideration of Minutes from September 4, 2018**

**Code Enforcement Officer Report**

**Old Business**

**New Business**

- **North Arkansas Area Agency on Aging**
- **Reappointment of Commissioners**
- **Election of Officers**

**Announcements/Comments**

**Open for Discussion**

**Motion to Adjourn**

**Adjournment to next meeting of January 8, 2018**

**CITY OF HIGHLAND  
PLANNING COMMISSION MEETING  
SEPTEMBER 4, 2018**

The regular meeting of the Planning Commission for Tuesday September 4, 2018 was called to order at 5:31pm by Commissioner Burton. The roll having been called and the following Commission Members answered to their names: Larry Allen, Michael Burton, Tim Evans, Kenneth Massey, Lisa Auld, Jeff Kamps and Roy Johnson. Also present City Clerk Chasity Hart and Code Enforcement Officer Robert Monroe. Absent: None

**Consideration of May 1, 2018 Minutes:**

Commissioner Burton asked for approval of minutes of the May 1, 2018 meeting. Commissioner Massey made a motion to accept the minutes of the May 1, 2018 meeting and this was seconded by Commissioner Evans. All in Favor.

**Code Enforcement Officer's Report:**

Code Enforcement Officer Robert Monroe presented his report for September.

**OLD BUSINESS**

Commissioner Burton asked for a motion to amend the agenda to add building permit fees for remodeling and residential fencing to old business. A motion was made by Commissioner Johnson and this was seconded by Commissioner Auld. All in Favor.

Commissioner Burton opened the floor to discuss remodeling fees. Commissioner Evans stated he done research on fencing ordinances and not remodeling fees. The Commission decided that there is not a need for an Ordinance. The Commission decided they would discuss remodeling fees at the November meeting after further research was done by Mr. Evans.

Commissioner Burton opened the floor for discussion on the need for City sidewalks. The Commission discussed the only heavy foot traffic is from the school to the Dollar Store or to the Red Mule. They discussed the potential for maybe a walking bridge over the Highway in the future.

Commissioner Johnson advised the Commission of a problem with a culvert on Dusty Lane. He stated that a school bus keeps running over it and bends it to where it is closed and water can't move through. The Commission and City Clerk Chasity Hart advised they would let Street Superintendent Robert Monroe know.

**NEW BUSINESS**

The Commission discussed the need for a fencing Ordinance. It was decided there is no need for an Ordinance on Residential fencing at this time.

The Commission discussed the need for an agriculture Ordinance for the City of Highland due to the rise of chicken houses in the surrounding areas. Commissioner Kamps stated he would look into writing up the Ordinance to present to the City Council.

**Announcements:**

Motion to adjourn: made by Commissioner Evans and seconded by Commissioner Massey.  
Meeting adjourned at 6:17pm.

Submitted by City Clerk, Chasity Hart

Passed and Approved This \_\_\_\_\_ Day Of \_\_\_\_\_ 2018

Minutes approved by:

\_\_\_\_\_  
Secretary, Kenneth Massey

\_\_\_\_\_  
Chairperson, Michael Burton

# *City of Highland*

## *Code Enforcement Report*

*November 2018*

### Building Permits:

38 June Drive- New Home- Carl Lomax

FM 101 Rd. - New Home- Frank Mosqueda

169 Ridgecrest- Storage Building- Sandra Hickey

Site Inspection:- FM 101 Rd.

Electric Inspection:

Framing Inspection:

Inspection/Cleanup:-

Notes:

Michael Burton  
Chairman, Highland Planning and Zoning Commission  
Highland, Arkansas

November 9, 2018

Mayor Russell Truitt  
City of Highland, Arkansas  
1662 Hwy 62/412  
Highland, Arkansas 72542

Mayor Truitt,

The following members of the Planning Commission and Board of Adjustments have agreed, if appointed, to serve another term on the Planning Commission and Board of Adjustments:

Kenneth Massey,      Term Expires: 11-18

Roy Johnson,      Term Expires: 11-18

Jeff Kamps,      Term Expires: 11-18

Lisa Auld,      Term Expires: 11-18

Sincerely,

Michael Burton,  
Chairman