

**CITY OF HIGHLAND**  
**PLANNING COMMISSION MEETING**  
**SEPTEMBER 4, 2018**

**AGENDA**

**Call to Order**

**Roll Call**

**Consideration of Minutes from May 1, 2018**

**Code Enforcement Officer Report**

**Old Business**

**New Business**

- **Review of Traffic Change on Rebel Drive**
- **Review of Streets and Sidewalks**
- **Review of the Sale of Alcohol Impact**
- **Review Water Capacity for the City's Growth/School Growth**
- **Opportunity for Public Comments**

**Announcements/Comments**

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**Open for Discussion**

**Motion to Adjourn**

**Adjournment to next meeting of October 2, 2018**

**CITY OF HIGHLAND  
PLANNING COMMISSION MEETING  
May 1, 2018**

The regular meeting of the Planning Commission for Tuesday May 1, 2018 was called to order at 5:31pm by Commissioner Burton. The roll having been called and the following Commission Members answered to their names: Larry Allen, Michael Burton, Tim Evans, Kenneth Massey and Roy Johnson. Also present City Clerk Chasity Hart and Code Enforcement Officer Robert Monroe. Absent: Lisa Auld and Jeff Kamps

**Consideration of February 13, 2018 Minutes:**

Commissioner Burton asked for approval of minutes of the February 13, 2018 meeting. Commissioner Massey made a motion to accept the minutes of the February 13, 2018 meeting and this was seconded by Commissioner Allen. All in Favor.

**Code Enforcement Officer's Report:**

Code Enforcement Officer Robert Monroe presented his report for April.

**OLD BUSINESS**

The Commission reviewed the letter that was sent to Karpet Kountry in 2016. After a lengthy discussion, the Commission decided to present another letter to Karpet Kountry asking them to please secure the property. The Commission also discussed the possibility of having the structure taken down.

**NEW BUSINESS**

The Commission met with William Thompson about the fence he is building on his property. After careful review of the General Plan, the Commission decided that Mr. Thompson can go forth with the fence. The General Plan has no restrictions against residential fencing. The General Plan only has regulations for commercial property. The Commission revisited the fees for building permits. The need for a remodel fee was recognized if a person is going to redo plumbing, add walls or do any major renovations to their home that will require inspection. Commissioner Evans is going to compose a draft of recommendation for the remodel fees and present it at the next scheduled meeting. The Commission ended the meeting with discussing the need for an Ordinance on residential fencing. Commissioner Evans made a motion to table this onto the next meeting in order to give the Commissioners time to review fencing for the City of Highland. This was seconded by Commissioner Johnson.

**Announcements:**

Motion to adjourn: made by Commissioner Massey and seconded by Commissioner Johnson.  
Meeting adjourned at 6:25pm.

Submitted by City Clerk, Chasity Hart

Passed and Approved This \_\_\_\_\_ Day Of \_\_\_\_\_ 2018

Minutes approved by:

\_\_\_\_\_  
Secretary, Kenneth Massey

\_\_\_\_\_  
Chairperson, Michael Burton

# *City of Highland*

## *Code Enforcement Report*

*May- September 2018*

### Building Permits:

Randy Auld- Pole Barn

Friendship Baptist Church- Storage Building

Paul Moser- Renewal for building new home

25 Shady Lane- Boat Carport

NADC Headstart- Storage Building

Highland School- Temporary Classrooms

### Site Inspection:-

#### Electric Inspection:

Highland Assembly

Friendship Baptist Church

Plumbing Inspection- Larry White

Framing Inspection: Highland Assembly

### Inspection/Cleanup:-

400 Hiawatha, 16 Carolyn Drive, 7 Gay Drive.

### Notes: