

City of Highland

Sign Permit Application

Application is hereby made for a Permit to erect and /or maintain an advertising sign in accordance with the provision of our General Plan, and in accordance with the rules and regulations established thereunder by the Highland Planning Commission.

Please submit application to the Code Enforcement Office, City Of Highland, Highland, Arkansas, 72542. Applicant must submit cash, check, or money order payable to the City of Highland, in the amount of \$10.00 with each application.

Please Print

Name of Business/Facility _____ **Telephone** _____

Name of Applicant/Owner/Manager _____ **Title** _____

Business Mailing Address _____ **City** _____ **State** _____ **Zip** _____

Purpose of Application

- New Construction (How location is marked- stake, flag, etc.?) _____
- Existing Sign _____
- Re-erect Existing Sign _____
- Enlarge Existing Sign _____
- Add Illumination to Existing Sign _____
- Other _____

Note: Indicate your location by Diagram on reverse side of this application

Location

Highway _____ Road _____ Street _____

Side of Highway, Road, or Street (N, S, E, W) _____

Located at Business that the sign is for: Yes _____ No _____

NAME OF LANDOWNER _____

CITY _____ STATE _____ ZIP _____ PHONE _____

NOTE: Attach written verification of Landowners permission statement for the erection and/or Maintenance of the sign.

DESCRIPTION OF SIGN

Facing Height _____ Width _____

Lighting Illuminated Nonilluminated

Arrangement of Facing Single Sided Back to Back V" Type Side by Side Double Decked

Other _____

Number of support poles _____ Support Pole material _____ Wood _____ Metal _____ Other _____

ZONING AND LAND USE OF SIGN LOCATION

How location is legally zoned Commercial Industrial Residential Agricultural

Is location within 600 feet of any business? Yes No

If yes name of business _____

CERTIFICATION

I certify that I have the authority to sign this application and the statements made herein are true and correct.

I certify that this sign will not encroach, in any manner, on city or state highway right-of-ways and that it will be removed at no expense to the City of State, if it is found to be an encroachment said right-of-way. I certify that sign will comply with all city and/or state ordinances.

PRINT NAME

TITLE OR POSITION

PROPERTY OWNERS PERMISSION STATEMENT

To the City of Highland and the Code Enforcement Office:

_____ **HAS MY PERMISSION TO ERECT AND MAINTAIN A
SIGN ON MY PROPERTY ADJACENT TO HIGHWAY, ROAD, OR STREET. _____
IN THE CITY OF HIGHLAND.**

Property Owner(please print)

Property Owner Mailing Address

City State Zip

Signature Date

Note: Must be signed and dated within 30 days of application date.

**A copy of a written lease agreement between the sign owner
and the property owner may be substituted for this statement
if dated within 30 days of application date.**

**CITY OF HIGHLAND
1662 HWY 62/412
HIGHLAND, AR 72542
PHONE: (870) 856-6199
FAX: (870) 856-6311**

SIGN PERMIT FEE \$10.00

PERMIT DESCRIPTION: _____

LOCATION ADDRESS: _____

OWNER: _____

CONTACTOR/ BUILDER: _____

DATE ISSUED: _____

CODE ENFORMENT OFFICER